



## SPECIAL EVENT FOOD TRUCK REQUEST FORM

The Feeding Southwest Virginia Café To Grow Food Truck is occasionally available for Special Events when it's not in service feeding children in our community. Please fill out this Request Form and we will be in touch with you soon.

NAME OF PERSON RESPONSIBLE FOR EVENT \_\_\_\_\_

PHONE NUMBER w/ EXTENSION \_\_\_\_\_ EMAIL \_\_\_\_\_

SECONDARY CONTACT \_\_\_\_\_

PHONE NUMBER w/ EXTENSION \_\_\_\_\_ EMAIL \_\_\_\_\_

TYPE OF EVENT \_\_\_\_\_

WHO WILL YOU REACH WITH THIS EVENT \_\_\_\_\_

LOCATION OF EVENT \_\_\_\_\_

DATE OF EVENT \_\_\_\_\_ START TIME: \_\_\_\_\_ END TIME: \_\_\_\_\_

TIME OF SET UP \_\_\_\_\_

APPROX. NUMBER OF CHILDREN \_\_\_\_\_ APPROX. NUMBER OF ADULTS \_\_\_\_\_

CAN YOU PROVIDE VOLUNTEERS FOR THIS EVENT\*\*  YES  NO

IF YES, HOW MANY VOLUNTEERS CAN YOU PROVIDE\*\* \_\_\_\_\_

SPECIAL REQUESTS/COMMENTS \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Please submit Special Event Request to [kidsprograms@feedingswva.org](mailto:kidsprograms@feedingswva.org) at least one month before  
your event

Contact Ms. Brandon Comer with any questions at 540-342-3011 x7023  
or [bcomer@feedingswva.org](mailto:bcomer@feedingswva.org)

\*\* All volunteers MUST be 16 years of age or older